

## UT Library Deans and Directors Meeting

April 20, 2012, Nashville

Present: Sandy Leach, Mary Carpenter, Sandy Oelschlegel, Tom Singarella , Scott Childs, Theresa Liedtka

### How to manage resources?

- Mark and Steve meet Knoxville
- Steve is pushing for a position
- UTK meeting regularly with purchasing
  - o Saving not always going into pool.
- Mark thinks if we save enough we can then afford a person
- Political will to do this....system, campus, and libraries need to have this
- Problems with purchasing processing continue
  - o Tom kept a log, talked with purchasing
  - o UTK is struggling with new rules
- We need someone to step-up and manage the next backend (UTC took on Nature)
- UTK didn't submit a top ten, their top ten are the next ten contracts that have to be renewed
- Nature screw-up, one title not on paper work, Nature Phrenology

### Fiscal Review Board

- Library subscriptions that are sole source do not need to go before the FRB

### Do we want a two day retreat?

- Top Ten lists?
- Common listserv to ask questions about resources?
- We have wishlists
- Get our contracts on regular schedule?
- A retreat would help everyone feel a part of this process and build relationships
- Have Abbie, Samantha, Mark from Purchasing attend
- We can flesh out UTLC – common white papers-what we go through with contracts / purchasing on campus
- Suggestions to streamline the process
- Not getting substantive issues accomplished
- July or August, in a central location, Renaissance Center again? State parks? Murfreesboro new Embassy Suites/convention center
- Need specific goals and outcomes
- Steve told first day on the job that this is a priority – president wants this to happen, but UTK bosses are not comfortable with this (provost/chancellor)
- ER, Acquisitions, Deans, Purchasing
- Need a very specific set of goals, not a day of discussion
- Perhaps at a retreat we could talk about other goals and accomplishment, maybe visions

### When is the combined UT Senate meeting?

- Tom heard from them in October, at that point there was still a half-time person that is no more

Need to nail this soon.

- Call it a Summit or a Retreat
- Folks involved in electronic resources acquisition
- Folks involved in access or interlibrary loan???

**To do:** Decision: When - July 26-27, Where – Murfreesboro or Nashville  
Tom and Sandy O working on agenda, goals, outcomes

#### UTLTC

- Sandy L reported that Steve has no objections to the bylaws, but he can't say the vote of this group is going to be binding as he needs to confer with his bosses.
- University of Tennessee Library Council
- TL move approve of UTLT, Sandy O seconded
- TL agreed to chair the group for one more year
- Sandy O. secretary
- Web presence – Tom offered to host and will talk with his webmaster
  - o One public and one private (sharepoint or google)
- Bylaws, Members, Minutes, Accomplishments, Projects, Archives or Documents – all public
  - o Register for a domain?
  - o January 2012
- Link on Katie High's page on the UT System page, and maybe in the index under "L" for Libraries – University of Tennessee Library Council
- A link on each individual library page

**To do:** Tom to talk with his folks, going to try for the next week  
Once completed, talk with India

#### India's document

- Needs to be more historic
- Sandy L got back to India (she interviewed people, gathered history, but much of that did not make it into the document)
- Needs to be background for the group.

**To do:** Sandy O to create an outline of events and distribute by May 15th

#### Better World Books

UTM – writes a letter, gets permission, then friends run book sale, folks could talk with Jennifer Head  
UTC – must publically announce a book sale or send books through campus surplus sale, then we can work with Better World Books

UTK not allowed to have sales at this point

UTHSC – offer to another library, if they don't go then they are recycled.

Law – hasn't worked with Better World Books

#### Open Access Computing in the Library

UTK – one stop service houses public access computing - moved to first floor, stand-up, near security – then had to provide a sit down due to ADA

Law – has six public access terminals, have to buy a copy card

UTM – small rural campus, homeless population is more eccentric – have computers that are not on a login, if someone needs to print we will help them

UTC – 3 guest users (locked down to edu, org, gov) they are connected to printers

UHSC – have to have a card swipe to get in the Library, if guest your photo id is copied and you must sign in, lots of health care providers, consumer health, street people, all computers on login, we will sign in (we don't give them the login) – classrooms and labs also have card swipes, Tom probably bars about 4 people a year, no security presence in the Library. Public printing is restricted to faculty, staff, and students. Just installed a stand up scanner, which anyone can use.

UTGSM – no logins, no restrictions for the public – lots of people from the hospital – in the new library are going to have segregated area for guest users

#### Money aside

UTK doesn't collect fines – they only take credit cards in the library, daily transfers to bursars office – charge for recalls, equipment, reserves,

UTC doesn't collect fines – charge for equipment and reserves, still collecting money, only using holds at bursar

#### TSERC UT seat available

UT representative seat is coming available

**To so:** TL will announce when the time comes

#### Library Reports