

**MINUTES**  
**University of Tennessee Library Council (UTLC)**  
**2015 Spring Meeting**

Location: Teleconference (phone)  
May 22, 2015

**Present:** Steve Smith (UTK), Charles (Chuck) Julian (UTM), Tom Singarella (UTHSC), Theresa Liedtka (UTC)

**Absent:** Scott Childs (UTLAW), Sandy Oelschlegel (UTMed)

Steve Smith (chair) called the meeting to order at 10:05 a.m. and welcomed the group.

**OLD BUSINESS**

The meeting minutes from the September 25, 2014 fall meeting were approved; Theresa moved approval, Steve seconded (although they had been approved via email last Fall).

**NEW BUSINESS**

UTLC Officers

Tom Singarella will be UTLC Chair (replacing Steve Smith)--effective July 1  
Chuck Julian agreed to be UTLC secretary (replacing Tom Singarella)—July 1

TBR

UT representatives (e.g., Corey and Charlie) have been working with Peter Nerzak (TBR) on renewal/agreement for Elsevier ScienceDirect. David Nelson from MTSU has been taking a leadership role in joint licensing, and particularly e-books.

**UT LIBRARY UPDATES**

UTHSC (Memphis)

Tom stated that his direct report, Vice Chancellor for Academic, Faculty, and Student Affairs (provost) is retiring, and her replacement, Dr. Lori Gonzalez, is beginning July 2015. The library budget will see a 3% reduction to fund new initiatives, plus the library is facing an inflationary increase on top of this reduction. The reduction will necessarily come from the collection budget with cuts of low usage titles and databases.

The library renovation is still ongoing and taking considerable time and energy, and it has been relocated back to floors two and three with new furniture. The new furniture for the fourth and fifth floors should be ordered soon. The entire renovation project, including new furniture installations may be completed by late Fall 2015. The UTLC will receive invitations to a library

open house after the renovation is completed. The library has subscribed to Bepress Digital Commons to mount an institutional repository for the College of Graduate Health Sciences as a pilot project for this next year, and will be digitizing the graduate college dissertations. The library has two vacant library faculty positions: access services librarian and reference librarian.

#### UT Martin

Chuck reported that Chancellor Tom Rakes is stepping down to return to the faculty, and Dr. Robert M. Smith will be interim chancellor for a year. The library budget is facing a 6% reduction to fund new initiatives, and the library will not be receiving any additional dollars for inflationary increases. They have five open faculty positions and two searches are currently underway. They have developed their own museum exhibit, and have an ongoing information literacy project. They have a major weeding of the collection underway, and a government document withdrawal project.

#### UT Chattanooga

Theresa reported that their campus is undergoing a rebalancing effort with a goal of cutting and reallocating up to 5% of the University's budget. The library is facing a 5% budget reduction as part of the new initiatives and the cut will be taken from the collection budget, and is based on usage. The library used Fee money to cover inflation for the year past. Theresa stated that the UTC library has moved into their new space, and discussed the many details associated with getting move completed. She is working with their Facilities Office for a new contract for building cleaning services, because the old cleaning company service was terminated due to problems. UTC offered a voluntary early retirement program and three of her staff took it. Replacement position will have to be justified and approved in order to fill these positions. The Library is considering becoming an online federal depository for East TN.

#### UT Knoxville

Steve reported that the UTK library has received no instructions (to date) for the budget reduction to fund new initiatives as reported by the other UT libraries. They will receive no new money to pay for publisher inflation, and will therefore need to make significant cuts to the collection to cover the cost of inflations (e.g., \$200-300K). Steve is very busy chairing a campus-wide committee that is developing the UTK campus strategic plan (should be complete in December). The UTK library received donor money (\$250K) to fund renovations for a new special collection exhibits area. They hired a manuscript librarian for the special collections. The UTK library will be ground zero for campus student orientations, and a large number of students (e.g., 6000) will be receiving their orientation in the library this summer. This is great for getting students (and parents) into the library, but will require coordination and library support.

### **Review: UTLC E-Resources Group Report**

The UT E-Resources Group Report to the UTLC (Feb. 2, 2015, compiled by Katie Gohn, UTC) was discussed, as well as the new May 21 email from Katie about E-Resource Group considerations for this next year re: possible multisite agreements (few members had time to

study the recent email report). Generally, the UTLC felt the e-resources group was moving in the right direction and doing what it had been asked to do.

### **Formalizing E-Resources Group**

Steve led the discussion on whether the UTLC might suggest to the E-Resources Group that they develop a more formalized organizational structure including bylaws for the group. For example, the e-resources group might develop an officer succession method in order to formalize e-resource group leadership (chair, secretary), and meetings; the UTLC agreed that we pursue this, and Steve will draft a message, and after we agree upon the wording he will send it to Katie Gohn and ask her to consider it with the e-resources group.

### **Other Business**

#### Fall UTLC Meeting

Tom asked the group about our Fall 2015 UTLC meeting, and whether we should consider requesting a meeting with the TBR library directors group since the spring meeting was cancelled (due to the ice storm). The group felt we should wait and meet as customary with the TBR during Spring 2016. Steve indicated that he would prefer to meet at the TennShare Datafest fall meeting in Nashville since he would already be there, but the meeting will be on October 23, and Tom has a conflict with that date. Theresa said she would be happy to host the fall UTLC meeting in Chattanooga, therefore, the group agreed to meet in Chattanooga. Steve offered to have his administrative assistant (Patty) distribute a doodle survey poll to select the best date for everyone.

#### Master Agreements

Theresa stated that UTC has come across at least on UT Master Agreements listed on the webpage that is only includes UTK (Wiley), and thus do not appear to be true Master Agreements. The group noted around 120 Library Master Agreements via the UT System's Office have been developed, some with major vendors. After much discussion, it was decided that Theresa would draft an email to send to the E-Resources Group (via Katie Gohn) to review the listing of master agreements and identify those that should be labeled System Wide Master Agreements, and communicate the change.

#### UTLC Web Page

The UTLC web page was discussed and updates needed for new officer and other appropriate information. Steve will communicate updated UTLC officer information to the web master.

### **ACTION ITEMS**

- *Tom will write and distribute the Minutes, per his job as secretary.*

•Steve will ask Patty to doodle poll the UTLC on possible meeting dates for the Fall 2015 meeting in Chattanooga

•Steve will ask the webmaster to update the UTLC webpage with new officer information

•Theresa will draft a email message to send to the E-Resources Group (via Katie Gohn) to review the listing of master agreements and identify those that should be labeled System Wide Master Agreements, and communicate the change for appropriate listing of master agreement.

**Note:** Post meeting TL sent an email and Steve asked that he follow-up with Corey first.

•Steve will draft a request to UTLC E-Resources Group to ask that they consider developing a more formalized structure and bylaws for the e-resource group leadership and operations (e.g., selecting and succession of a chair, bylaws, meeting schedule). After the UTLC agrees upon the draft, Steve will send it to Katie Gohn for consideration to the e-resources group

Theresa L. moved that the meeting adjourn, and Steve S. seconded.

The meeting was adjourned at 11am.

*Respectfully submitted,*

Tom Singarella, UTLC Secretary

Final: June 3, 2015